

**Education Sector
User Access Request**



Part 4: Which services do you need access to?			MoE use only
Please see the Education Sector Access Request Guide for more information about these services			
National Student Index (NSI) (Recommended for tertiary users of TEC ERS)	<input type="checkbox"/> Read only <input type="checkbox"/> I need to be able to make changes to NSI		
New Zealand Qualifications Authority (NZQA) Tertiary Education Organisation Extranet (TEOE)	<input type="checkbox"/> Basic Learner Record User <input type="checkbox"/> Learner Details Administrator <input type="checkbox"/> Learner Results Administrator	Select only one option from these TEOE services	
New Zealand Qualifications Authority (NZQA) Tertiary Education Organisation Extranet (TEOE)	<input type="checkbox"/> TEO Profile View User <input type="checkbox"/> TEO Profile & Application Admin. <input type="checkbox"/> TEO Management Representative	Select only one option from these TEOE services	
Tertiary Education Commission (TEC) Shared Workspaces	<input type="checkbox"/> Approver <input type="checkbox"/> User		
TEC Electronic Receipting System (ERS)	<input type="checkbox"/> User		
Services for Tertiary Education Organisations (STEO)	<input type="checkbox"/> Read only <input type="checkbox"/> I need to be able to make changes to STEO		
STEO Contact Updates	<input type="checkbox"/> User		
STEO Export Education Levy (EEL)	<input type="checkbox"/> User		
STEO RS20 (Private Training Establishment Return)	<input type="checkbox"/> User		
STEO Tertiary Data Warehouse (TDW)	<input type="checkbox"/> User		
Literacy and Numeracy Adult Assessment Tool	<input type="checkbox"/> Organisation Administrator <input type="checkbox"/> Educator		
Te Kete Ipurangi (TKI)	All Education Sector users are provisioned with TKI		
Part 5: Fax, post or email the completed form to the Moe Contact Centre			
Fax:	04 463 2868	Post:	Ministry of Education Contact Centre PO Box 1666 Wellington 6140
Email:	moe.contactcentre@minedu.govt.nz		
Ministry of Education use only			
MoE Verification		Date Form Processed	
Notes			